



IDAHO WATER RESOURCE BOARD

1301 North Orchard Street, Statehouse Mail

Boise, Idaho 83720

Tel: (208) 327-7900

FAX: (208) 327-7866



APPLICATION FOR FINANCIAL ASSISTANCE TO CONDUCT ENGINEERING WORK ON COMMUNITY DRINKING WATER SYSTEMS

Please answer the following questions and provide the requested material as directed. Feel free to provide further information as needed. Additional information may be requested by the Idaho Water Resource Board/Idaho Department of Water Resources depending on the scope of the project and amount of funding requested.

I. Prepare and attach a "Letter of Intent". The Letter should be addressed to the Idaho Water Resource Board at the address on this application, and should include the following items:

- A. A statement that the organization is applying for financial assistance from the Water Resource Board.
- B. A brief description of the study or engineering work that will be performed with the financial assistance.
- C. Preliminary estimate of study costs, and amount of funding being requested.
- D. Brief justification for the study, and benefits to be gained.
- E. Other information as necessary to fully explain the intent of the request.

II. Attach a Scope of Services, Study Plan, or similar document that outlines the services that the engineer will perform.

III. Organization applying for funding:

- A. Formal name of your organization: _____
Address: _____
Telephone number _____ FAX number _____
Contact person and title _____

B. Type of organization: (Circle one)

Municipality Water and/or Sewer District Non-Profit Water Company

For-Profit Water Company Homeowner's Association Water Association

Other (Explain) _____

C. Briefly describe the geographic area to which you supply water: _____

D. Is your organization registered with the Idaho Secretary of State's office?
___ Yes ___ No

IV. WATER SYSTEM:

- A. Source of water: _____
- B. Water Right Numbers: _____
- C. Number of people served: _____
- D. Number of hook-ups on system: _____
Approximate number of residential hook-ups: _____
Approximate number of commercial hook-ups: _____
Approximate number of industrial hook-ups: _____
- E. On average, how much water is provided per day? _____

V. USER RATES:

- A. How does your organization charge user rates? 1. Per Hook-up 2. Per Volume Used
3. Other (Explain) _____
- B. Current user rate? \$ _____ per _____
If a graduated or progressive rate structure, or different rates for different classes
of users, please attach a separate explanation.
- C. When was the last rate change? _____
- D. Does your organization measure water use? ___ Yes ___ No
If yes, how? 1. Meters at User Hook-ups 2. Master Meter
3. Other (Explain) _____
- E. Does your organization have a regular assessment for a reserve fund?
___ Yes ___ No
If yes, explain how it is assessed: _____
- F. Does your organization have an assessment for some future special need?
___ Yes ___ No
If yes, explain how it is assessed: _____
If yes, for what purpose? _____

VI. FINANCIAL CONDITION:

A. Attach a copy of current financial statement.

B. Annual revenues

From customers through rates:..... \$ _____
 From other sources (Explain)..... \$ _____
TOTAL ANNUAL REVENUES \$ _____

C. Annual expenses

For operations and maintenance..... \$ _____
 For personnel..... \$ _____
 For overhead (office, legal, etc.)..... \$ _____
 For debt service
 Federal (Agency or program.....) ..\$ _____
 State (Agency or program.....) ...\$ _____
 Private (Company.....) ..\$ _____
 For other (Explain)..... \$ _____
TOTAL ANNUAL EXPENSES.... \$ _____

D. Value and description of assets:

	Description	
Land	\$ _____
Buildings	\$ _____
Waterworks	\$ _____
Equipment	\$ _____
Reserve Funds	\$ _____
Other	\$ _____
	TOTAL	\$ _____

E. Outstanding indebtedness:

	Years Remaining	Annual Payment	Whom To
Bonds	_____	_____	_____
Loans	_____	_____	_____
Other	_____	_____	_____

VII. FUTURE NEEDS

List any major projects which need to be done within the next five years:

Description	\$ Amount	Purpose: Renovation, Expansion Water Quality, Supply, Etc..	Priority:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____